Curriculum Committee



**January 18, 2019** (8-10am, CC127)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: Karen Ash, Dustin Bare, Dave Bradley, Rick Carino, Frank Corona (Chair), Jeff Ennenga, Megan Feagles (Recorder), Ida Flippo, Sharron Furno, Darlene Geiger, Sue Goff, Shalee Hodgson, Jason Kovac, Kara Leonard, Lupe Martinez, Mike Mattson, Lilly Mayer, Jeff McAlpine (Alternate Chair), Suzanne Munro, Tracy Nelson, Scot Pruyn, Lisa Reynolds, Dru Urbassik, Helen Wand, MaryJean Williams (Alternate Chair)

**Guests:** David Andersen, Bev Forney, Eric Lee, Kjirsten Severson

**Absent**: ASG, Nora Brodnicki, Elizabeth Carney, David Plotkin, Tara Sprehe, Sarah Steidl, Cynthia Risan

1. **Welcome & Introductions**
2. **Approval of Minutes**
   1. Approval of the December 7, 2018 minutes

**Motion to approve, approved**

1. **Consent Agenda**
   1. Course Number Changes
   2. Course Credits/Hours Change
   3. Course Title Change
   4. Reviewed Outlines for Approval

**Motion to approve, approved**

1. **Informational Items**
   1. **Program Learning Outcomes**
      1. Horticulture AAS
      2. Horticulture CC
      3. Landscape Management AAS
      4. Landscape Management AAS - Arboriculture Option
      5. Landscape Practices CC
      6. Organic Farming CC
      7. Plant Health Management CPCC
         1. Lisa Reynolds presented on behalf of April Chastain
         2. Removed “pass ODA exam” PLO from all programs listed based on Assessment work.
         3. No discussion
   2. **Catalog Deadlines**
      1. Dru Urbassik presented
      2. Today is the deadline to guarantee approved changes will appear in the printed catalog
      3. Department edits are due on January 25th
2. **Old Business**
3. **New Business**
   1. **General Education Course Review**
      1. ART-291(Arts/Letters), WR-121 (Writing), WR-122 (Writing), WR-227 (Writing)
      2. The General Education Sub-Committee recommends these courses continue to be approved as General Education in the areas noted in parenthesis.

**Motion to approve, approved**

* 1. **Related Instruction Course Review**
     1. WR-227 (Communication)
        1. The Related Instruction Sub-Committee recommends WR-227 continue to be approved as Related Instruction in the area noted in parenthesis.

**Motion to approve, approved**

* + 1. HPE-296 (PE/Health/Safety/First-Aid)
       1. New course, newly requested to be RI
       2. The Related Instruction Sub-Committee recommends HPE-296 for Related Instruction approval in the area noted in parenthesis, pending the approval of the new course.

**Motion to approve, approved**

* 1. **New Courses**
     1. APR-202LM, -203LM, -204LM
        1. Jeff Ennenga presented
        2. New Limited Maintenance Electrician (LME) program

**Motion to approve, approved**

* + 1. ART-232, ART-233, ART-298, DMC-298
       1. David Andersen presented
       2. ART-232 and ART-233 expand upon the inactivated ART-132 and ART-233 respectively. These courses have better transferability.
       3. ART-298 and DMC-298 are independent study courses.

**Motion to approve, approved**

* + 1. ENGR-201, ENGR-201L
       1. Eric Lee presented
       2. From outline “The current electrical circuits course is designed for electrical and computer engineers, and does not serve the other engineering students as well. PSU and OIT have developed circuits courses designed for other engineering majors, and we can follow suit.”
       3. Upcoming new program at OIT in Wilsonville. These courses are designed for mechanical engineers.

**Motion to approve, approved**

* + 1. FRP-203
       1. Jeff Ennenga presented
       2. Reason from outline “Community and industry request”
       3. Public information class. National curriculum. Previously taught as a workshop.
       4. Question about SLOs 6 and 7.
          1. Send back to Review by Teams. Bring back for February 1st.
    2. HPE-296
       1. Ida Flippo presented
       2. The Oregon Physical Abilities Test (ORPAT) is required for all Department of Public Safety Standards and Training (DPSST) Law Enforcement and Corrections Academy graduates. This course will prepare students to pass the test.

**Motion to approve, approved**

* + 1. MFG-126
       1. Mike Mattson presented
       2. Intro course on machining trades with emphasis on Computer numerical Control (CNC) machines.
       3. Cohort model that brings students in without any experience. A very intensive 1 term, 12 credit course. Has been run as a -299 several times. Funded under Tech Hire Grant.

**Motion to approve, approved**

* 1. **Course Inactivation**
     1. ART-132, ART-133
        1. David Andersen presented
        2. ART-232 and ART-233 will replace ART-132 and ART-133, respectively, at a higher level

**Motion to approve, approved**

* + 1. PHL-215
       1. Kjirsten Severson presented
       2. From inactivation email: “It was a hold-over from another time when universities would cover the whole of the history of Western philosophy in one term with one class. Now, the norm is to break up the history of philosophy into (at least) four different courses, each covering a different time period.”

**Motion to approve, approved**

* + 1. HOR-134
       1. Lisa Reynolds presented
       2. HOR-250 is now Herb Growing and Gardening, which is in a sequence of -250, -251, and -252. This course is no longer needed.

**Motion to approve, approved**

* 1. **Course Reactivation**
     1. PHL-213
     2. Kjirsten Severson presented
     3. Asian Philosophy; only eastern philosophy course offered (as opposed to western).

**Motion to approve, approved**

* 1. **Program Amendments**
     1. **Horticulture**
        1. Horticulture AAS
        2. Landscape Management AAS
        3. Landscape Management AAS - Arboriculture Option
           1. SPN-102 elective should be SPN-101 instead

*Changed on amendment form and replaced in “All Program Changes” document posted on CC website on 1/18/19 by MCF*

* + - 1. Organic Farming CC
         1. Notes for all Horticulture amendments:
         2. Lisa Reynolds presented
         3. Changes were driven by Assessment work
         4. For AAS programs: Put common Hort program courses at the beginning of those programs. Move program-specific courses to second year

**Motion to approve, approved**

* + 1. **Administrative Professional**
       1. Administrative Professional AAS
       2. Administrative Assistant CC
          1. Bev Forney presented
          2. Moved course terms around. No change in credits
          3. Part of Guided Pathway work
          4. BA-101, WR-121, BA-104, BA-131 are offered in first term, which follows the Business Office’s standards for their AAS programs

**Motion to approve, approved**

* + 1. Retail Management CC
       1. Bev Forney presented
       2. No course changes, just sorted existing courses into terms

**Motion to approve, approved**

* + 1. Human Resource Management CC
       1. Bev Forney presented
       2. Added in 3-4 credits of electives and removed BA-280 CWE
       3. Any feedback from Advisory Committee? Bev wasn’t sure because she was presenting on behalf of Michael Moiso.

**Motion to approve, approved**

* + 1. **Engineering AS**
       1. George Fox
          1. Offering a new Biomedical Engineering track, same requirements as Mechanical
       2. OIT Electrical
       3. OIT Mechanical
          1. The word “Mechanical” is missing from the amendment title.

*Updated on amendment form and replaced in “All Program Changes” file on 1/18/19 by MCF*

* + - 1. OIT Renewable Energy
         1. For all OIT, matched elective language to match OIT’s language
      2. OSU Biological
         1. Inquiry about why GEO-110 was crossed out

*This was a request from Eric Lee, not a result of an inactivated course. 1/18/19 MCF*

* + - 1. OSU Chemical
      2. OSU Civil
      3. OSU Construction Engineering Management
      4. OSU Ecological
      5. OSU Electrical
      6. OSU Energy Systems
      7. OSU Environmental
      8. OSU Industrial/Manufacturing
      9. OSU Mechanical
      10. PSU Civil/Environmental
      11. PSU Electrical Computer
      12. PSU Mechanical
          1. Eric Lee presented
          2. PSU degrees match changes made at PSU. They are doing work similar to Guided Pathways.
          3. PSU degrees were previously listed as tracks, but will now be treated as separate degrees
          4. For all AS Engineering: Eric worked with Lisa and others to streamline the degrees to transfer to other universities. And more easily switch between majors. Guided Pathways work.
          5. A lot of the changes move courses so that the programs look more similar

**Motion to approve, approved**

* + 1. **Allied Health**
       1. Basic Health Sciences CPCC
          1. Added 1 credit as a result of MA-110 increasing from 3 to 4 credits
       2. Clinical Laboratory Assistant CC
          1. Title change to Clinical Laboratory Assistant/Phlebotomy

Does not change the program. Phlebotomy was already included, it is now simply reflected in the title

* + - * 1. MA-110 is now 4 credits, but since it is a program prereq, the overall program credits do not change
      1. Emergency Medical Technology CC
         1. Added 1 credit as a result of MA-110 increasing from 3 to 4 credits
      2. Medical Assistant CC
         1. Made WR-121 the preferred option, moved PSY-101 to term 1
         2. Helen Wand presented

**Motion to approve, approved**

* + 1. Auto Body/Collision Repair and Refinishing Technology AAS
       1. Dave Bradley presented
       2. Removed ABR-142 or ABR-152 or ABR-162 option
       3. This makes room for anticipated changes from advisory groups

**Motion to approve, approved**

* + 1. **Criminal Justice**
       1. Criminal Justice AAS
          1. Sharron Furno presented
          2. Tightened up credit range from 91-95 to 90-92
          3. Added new HPE-296 Related Instruction PE/Health course
          4. Added CJA-270, a capstone class

**Motion to approve, approved**

* + - 1. Criminal Justice AAS – Corrections Option
         1. Ida Flippo presented
         2. Added new HPE-296 Related Instruction PE/Health course
         3. Added LIB-101 and HD-161

**Motion to approve, approved**

* + 1. Geographic Information Systems (GIS) Technology CC
       1. Jeff Ennenga presented
       2. Redistributed elective courses into program requirements
       3. Continuation of Assessment work
       4. Huge software change is coming up. This amendment will help prepare for the upcoming software changes.

**Motion to approve, approved**

1. **Anything else for the Good of the Order**

*-Meeting Adjourned-*

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| **Next Meeting: February 1, 2019 CC127 8-9:30am** |